

Fig. 1

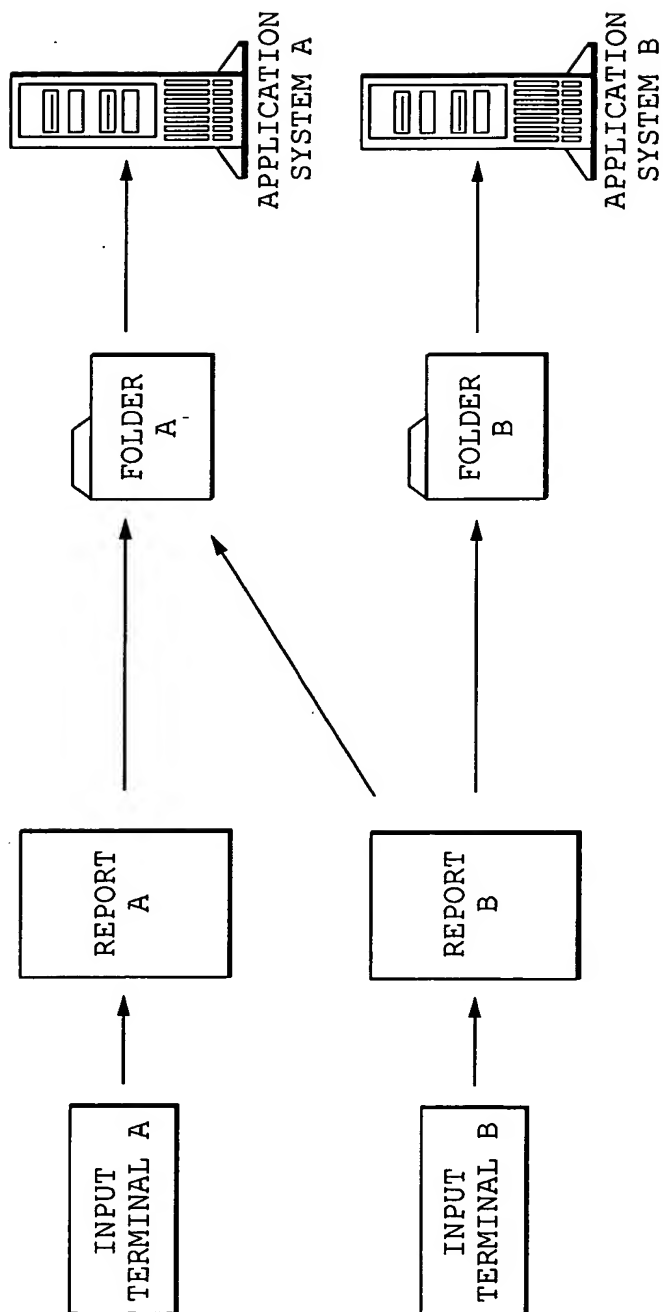


Fig. 2

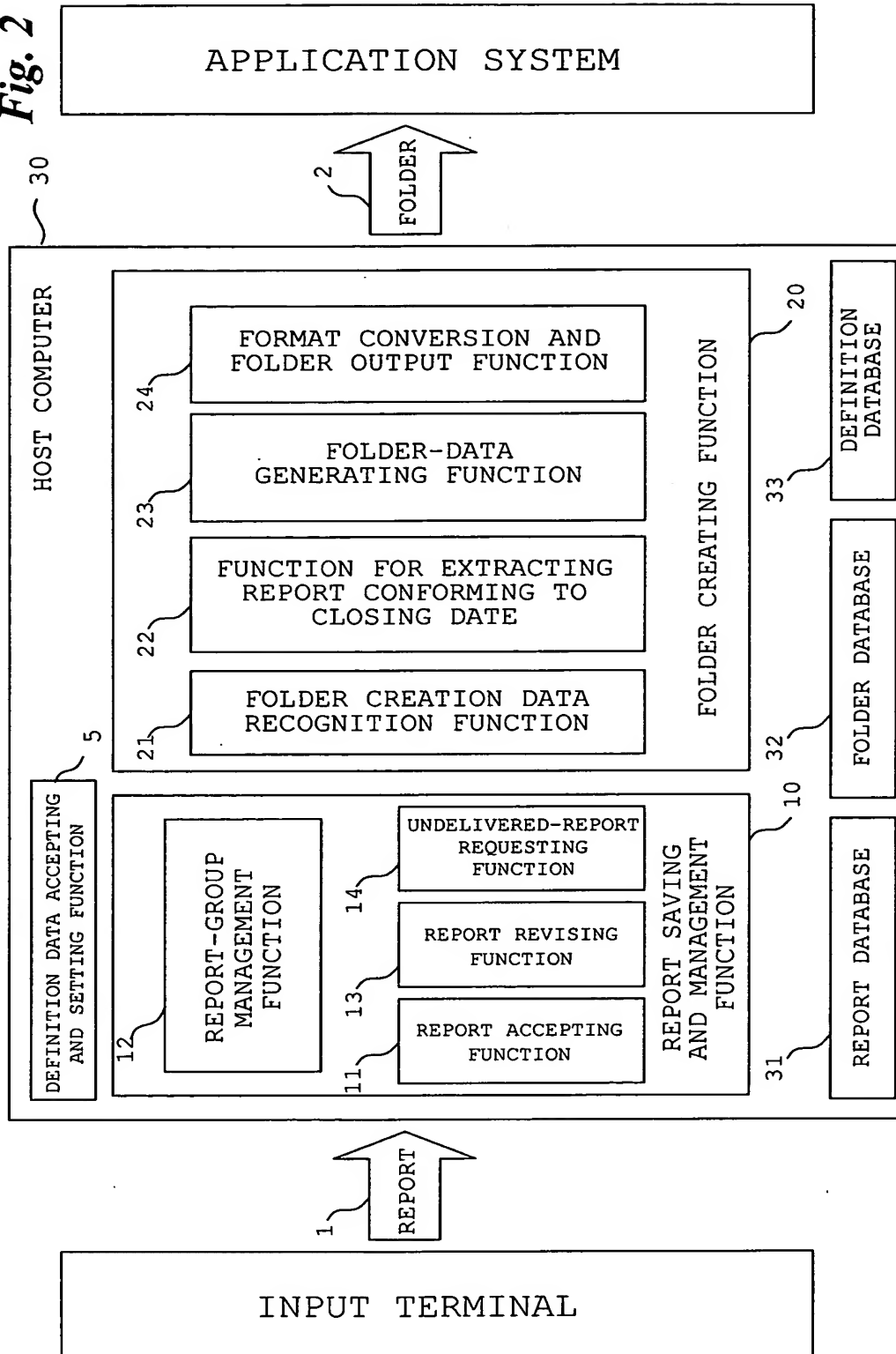


Fig. 3a

REPORT DEFINITION

- DEFINITION OF IDENTIFICATION OF REPORT TYPE
- DEFINITION OF DATA ITEM
- DEFINITION OF REPORT DATE SETTING
- DEFINITION OF REPORT ISSUER AND PERSON IN CHARGE
- DEFINITION OF REPORT ISSUANCE CYCLE

33a

Fig. 3b

FOLDER DEFINITION

- DEFINITION OF IDENTIFICATION OF FOLDER TYPE
- DEFINITION OF DATA ITEM
- DEFINITION OF CYCLE
- DEFINITION OF CLOSING DATE

33b

Fig. 4aUNDELIVERED-REPORT
REQUEST DEFINITION

- REQUEST TIMING
DEFINITION
- REQUEST-DELIVERY
DESTINATION DEFINITION

33c

Fig. 4bDEFINITION OF HOW TO
GENERATE FOLDER DATA

- DEFINITION OF TYPE OF
REPORT TO BE EXTRACTED
 - DEFINITION OF HOW TO
GENERATE DATA OF FOLDER
DATA ITEM, IN
CONFORMITY WITH THIS
DATA ITEM, BASED UPON
REPORT
- (1) USE DATA ITEM OF
REPORT
 - (2) USE DATA OBTAINED BY
APPLYING
PRESCRIBED
PROCESSING TO DATA
OF REPORT DATA ITEM
 - (3) USE THE NUMBER OF
REPORTS EXTRACTED

33d

Fig. 4cDEFINITION FOR
DELIVERING FOLDER TO
APPLICATION SYSTEM

- DEFINITION OF FOLDER
FORMAT
- DEFINITION OF CREATION
LOCATION
- DEFINITION OF CREATION
DATE
- DEFINITION OF DELIVERY
DATE

33e

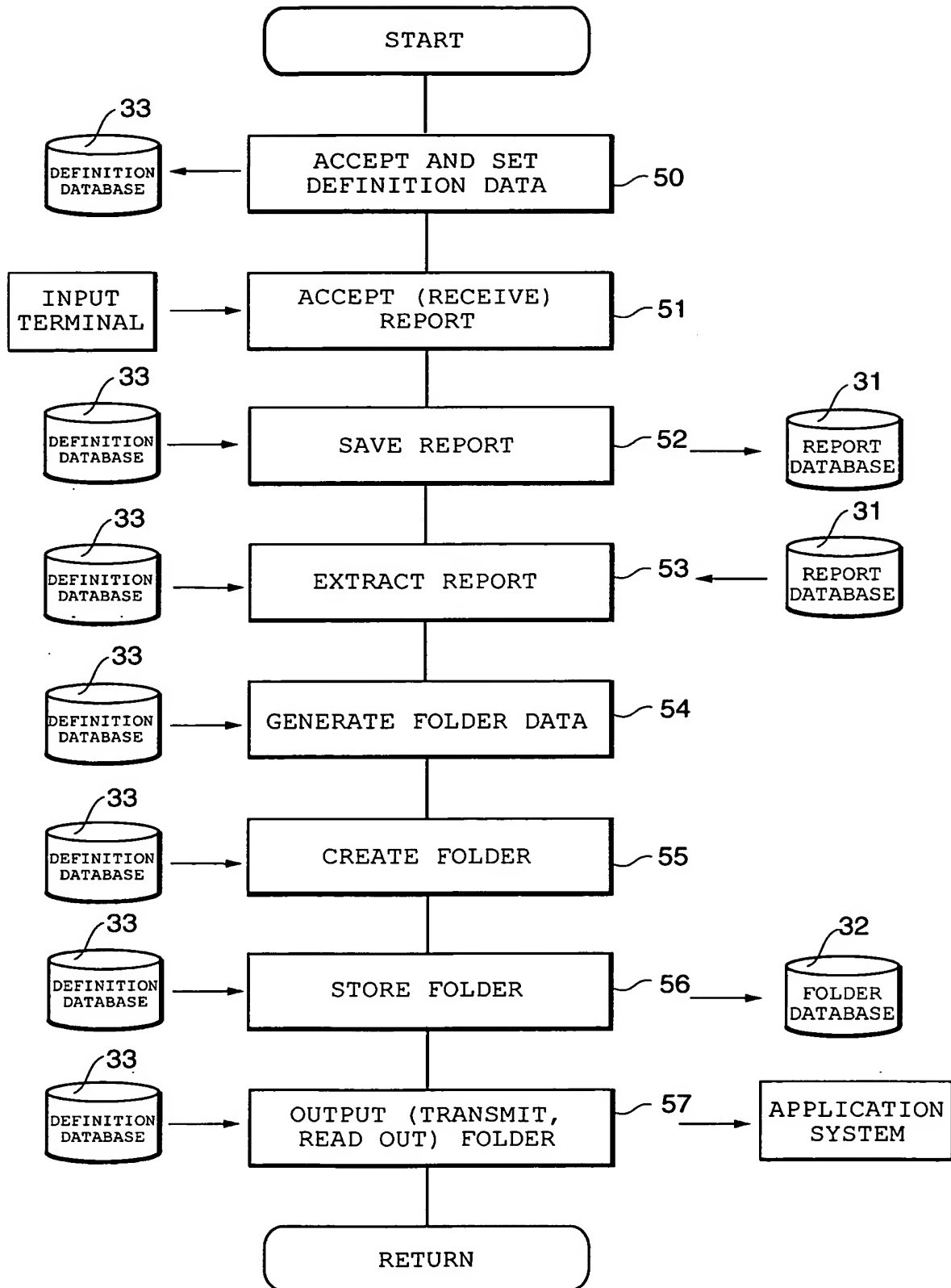
Fig. 5

Fig. 6

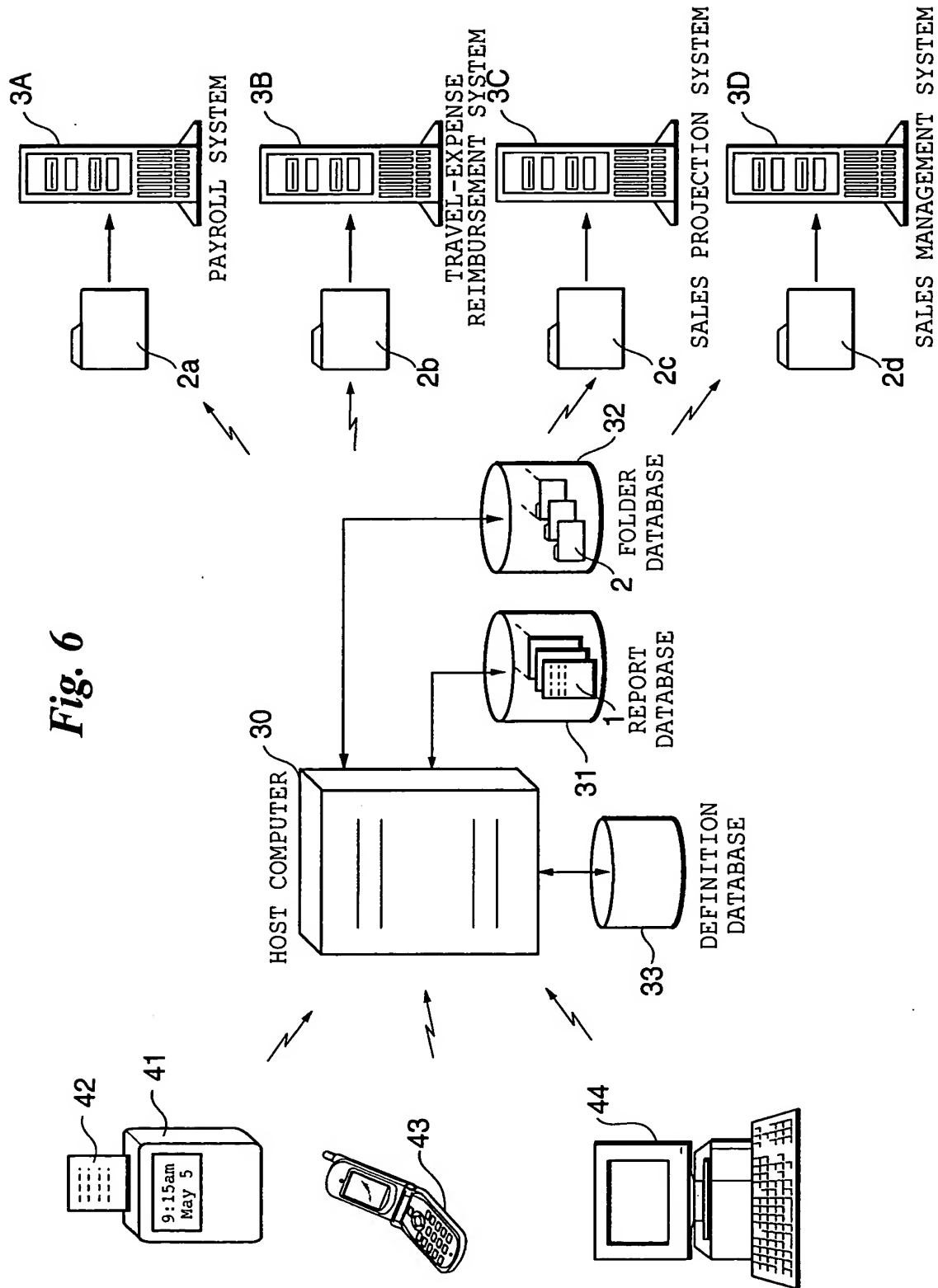


Fig. 7

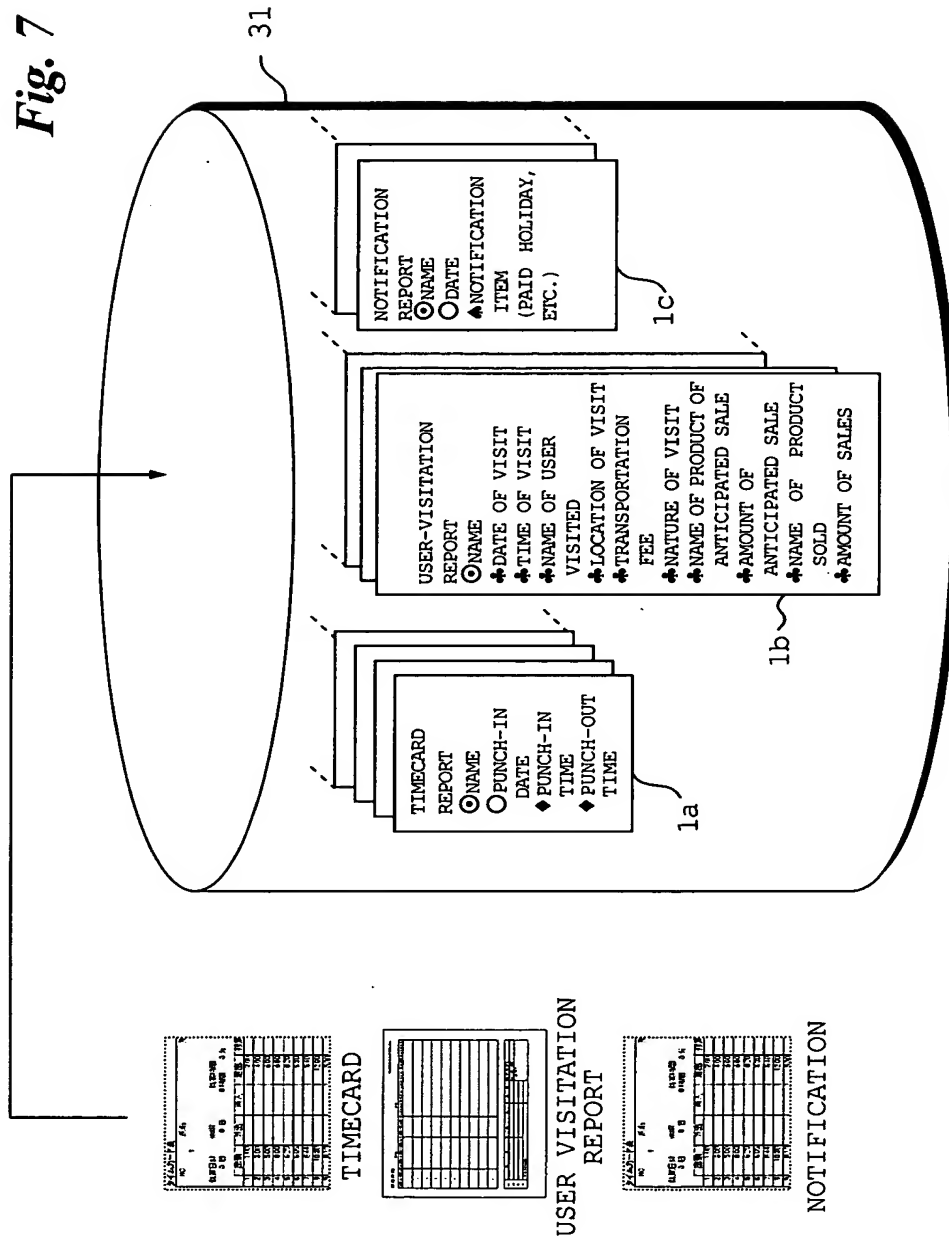
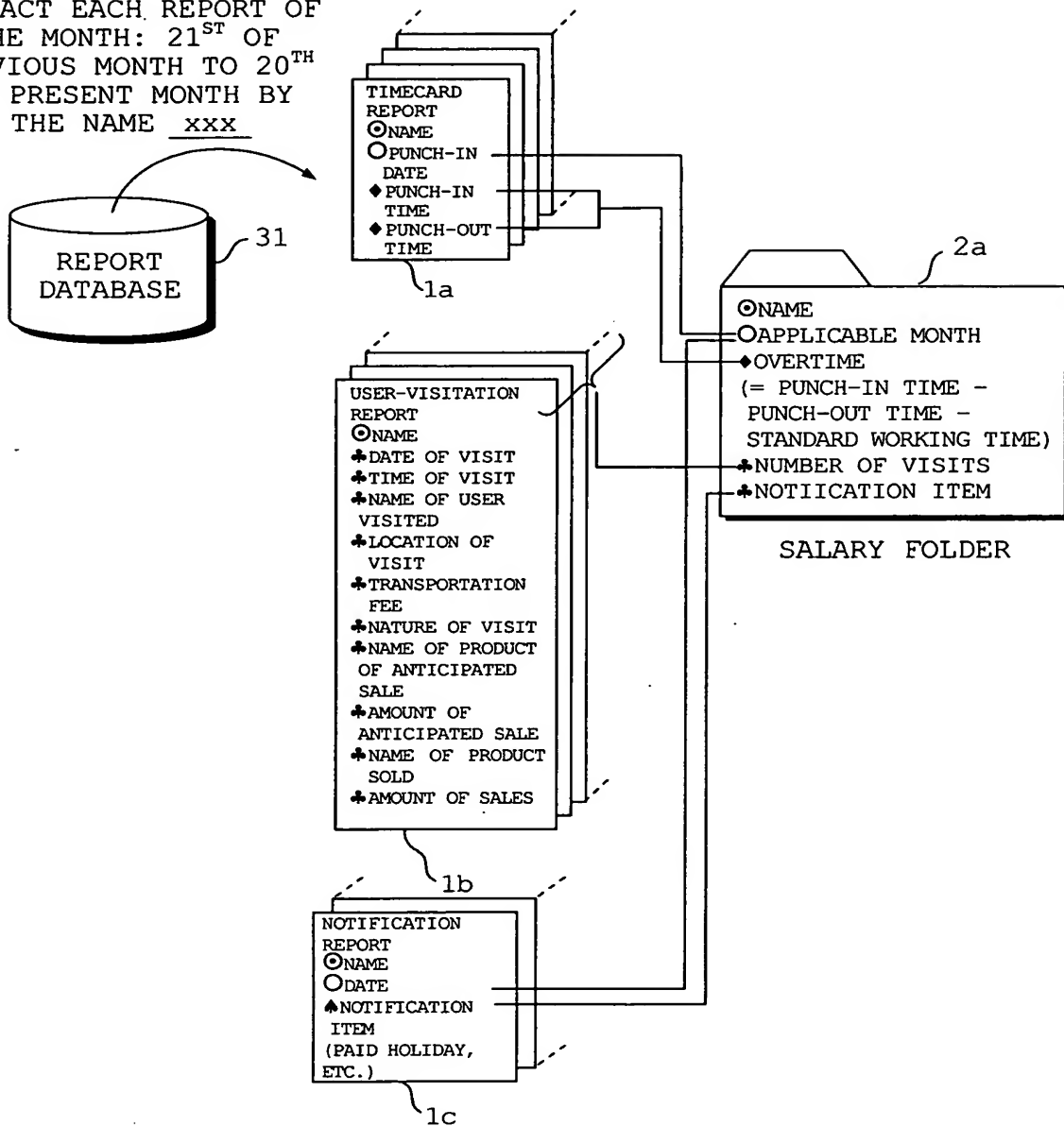


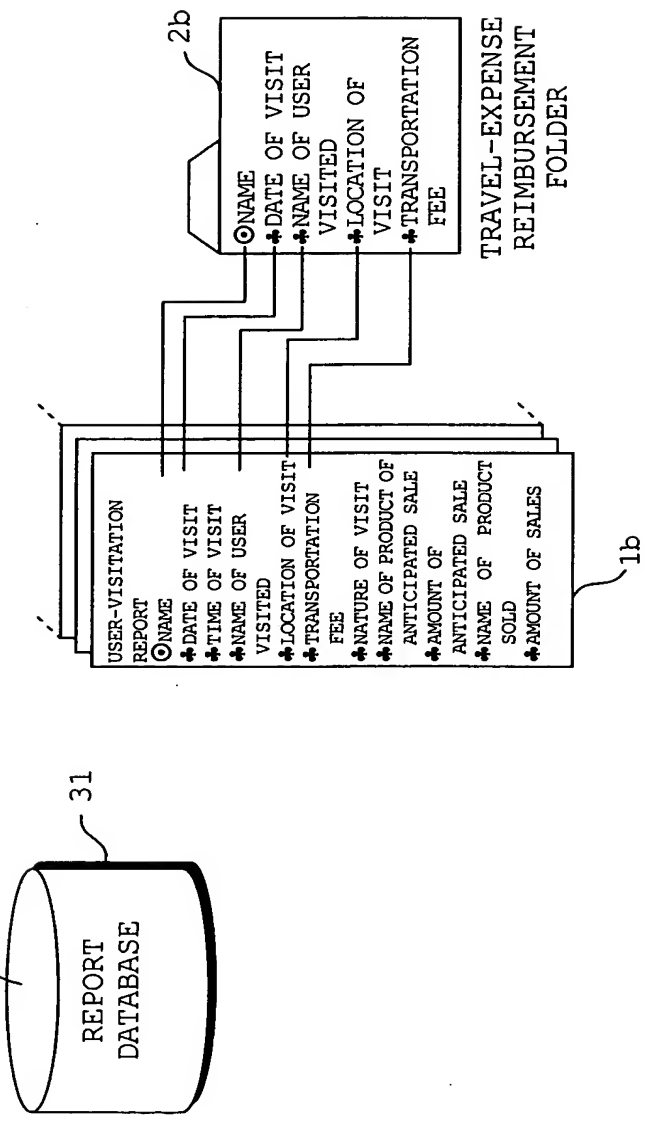
Fig. 8

EXTRACT EACH REPORT OF
THE MONTH: 21ST OF
PREVIOUS MONTH TO 20TH
OF PRESENT MONTH BY
THE NAME xxx

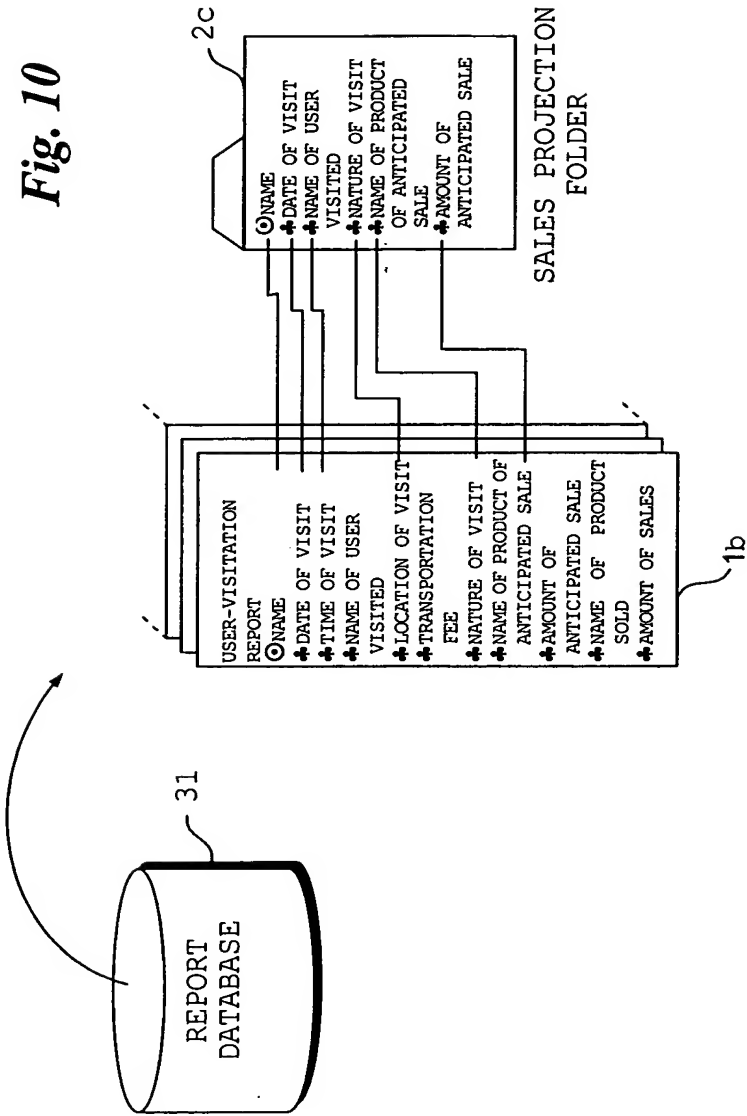


EXTRACT USER-VISITATION
REPORT OF THE WEEK:
SATURDAY OF WEEK BEFORE
LAST TO FRIDAY OF LAST
WEEK BY THE NAME xxx

Fig. 9



EXTRACT USER-VISITATION
REPORT OF TWO WEEKS:
SATURDAY THREE WEEKS
EARLIER TO FRIDAY OF LAST
WEEK BY THE NAME xxx



EXTRACT USER-VISITATION
 REPORT OF THE MONTH: 25TH
 DAY OF PREVIOUS MONTH TO
 24TH DAY OF PRESENT MONTH
 BY THE NAME xxx

Fig. 11

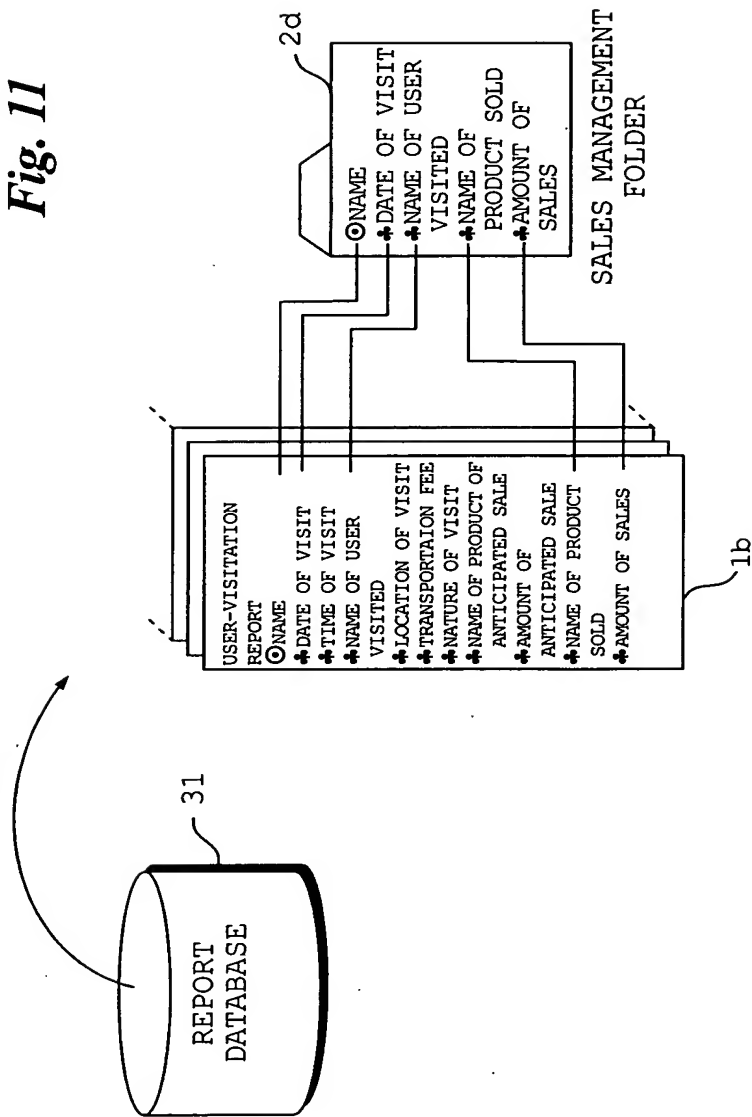


Fig. 12

| | JANUARY | | | | | | | | FEBRUARY | | | | | | | | |
|---|-----------------------------|-------|------------------------------|-------|------------------------------|-------|------------------------------|-------|------------------------------|-------|------------------------------|-------|-----------------------------|-------|------------------------------|-------|------------------|
| | 6 TH (MONDAY) | | 10 TH (FRIDAY) | | 17 TH (FRIDAY) | | 20 TH (MONDAY) | | 24 TH (FRIDAY) | | 31 TH (FRIDAY) | | 7 TH (FRIDAY) | | 14 TH (FRIDAY) | | 20 TH |
| SALARY FOLDER | | | | | | | | | | | | | | | | | |
| TRAVEL-EXPENSE REIMBURSEMENT FOLDER | | | | | | | | | | | | | | | | | |
| SALES PROJECTION FOLDER | | | | | | | | | | | | | | | | | |
| SALES MANAGEMENT FOLDER | | | | | | | | | | | | | | | | | |